

FUND RAISING

POLICY

Rationale:

- Fundraising contributes to the school's ability to provide a diverse range of quality programs.

Aims:

- To raise sufficient funds to achieve the educational goals of the school.

Implementation:

- In accordance with Regulation 8.19 of the Education Regulations 1988, School Council may raise funds for school purposes by conducting local efforts or amusements.
- All fund raising events must have appropriate internal control mechanisms, and must have a specific purpose so that contributors understand the purpose of the activity.
- School Council will have a Fund Raising sub-committee with a core responsibility of conducting fund raising activities such as Jazz in the Park.
- Membership of this committee will be drawn from Staff, School Council, SKIPPA and other interested parties.
- All fund raising proposals must have prior approval of the School Council.
- All events and items sold must reflect the published ethos and values of the school. (found in the Strategic Plan)
- The small businesses of school families will be considered above outside private enterprise/large businesses when making a decision about what can be sold at school. A flat rate or percentage of the profits will be negotiated with the Fundraising Committee. Two advertisements will be placed in the newsletter free of charge. The duration of the individual promotion will be negotiated prior to the start of sales.
- Appropriate sponsorships will be sought from industry and commerce so long as they benefit the school, are compliant with school policies, be educationally appropriate, and do not involve associations with undesirable products, services or companies such as alcohol or tobacco products.
- Any fund-raising directly related to the leasing of promotional space on fences, buildings or land is subject to approval from the Manager, Property Unit prior to entering into any agreements.
- Any fund raising involving raffles or bingo must be undertaken with the permission and under the instructions of the Raffles & Bingo Permits Board.
- All fundraising activities will be identified as such, and will only involve voluntary participation.
- All profits (and losses) associated with fundraising activities will be reported to the wider community.
- All transactions related to fundraising activities will be reported to School Council.

Evaluation:

- This policy will be reviewed regularly as part of the school's three-year review cycle.

This policy was last ratified by School Council in...

2015