



Working with Children Checks

1. Rationale

As of the 1st January 2008, all schools are required to comply with the Working with Children Act 2005, and screen the eligibility of people who wish to engage in child-related work at St Kilda Park PS.

2. Aims

- i. To ensure children under our care are appropriately protected.
- ii. To ensure that all people engaged in 'child related work' (as defined in this policy) with our students have a valid Working with Children Check.
- iii. To ensure that our school complies with current and relevant Acts and Laws.

3. Implementation

- i. You are considered to be performing 'child related work' if you:
 - a. work or volunteer at a school or participate in school related activities, and
 - b. have direct contact with children under 18yrs of age which is unsupervised by a teacher.
- ii. You are not required to have a Working with Children Check if you:
 - a. are a member of the teaching staff who are registered with the Victorian Institute of Teaching (VIT) which satisfies Working with Children check requirements
 - b. are a parent/carer who volunteers in relation to an activity in which your child ordinarily participates (e.g. classroom reading) in the presence, or under the direct supervision, of a member of the teaching staff who is registered with the Victorian Institute of Teaching which satisfies Working with Children check requirements.
- iii. St Kilda Park Primary School does not pay for Working with Children Checks. Working with Children Checks are free to volunteers.
- iv. All people who are required to have a Working with Children Check are issued a WWC Check Card which is expected to be displayed on their person at all practicable times when working or volunteering at the school or during school related activities.
- v. St Kilda Park Primary School will maintain a secure record of volunteers with up to date WWC Checks and a copy of their WWC cards.
- vi. St Kilda Park Primary School requires that all volunteers directly involved in school camps, excursions, sleep-overs, teaching of swimming lessons, transport of students without staff members present, school sporting teams, etc. all have Working with Children Checks.
- vii. The Principal will consider other activities such as incursions on a case-by-case basis.

4. Evaluation

This policy will be reviewed as part of the school's three-year review cycle, or as required due to changes in relevant Acts, Laws or should situations arise that require earlier consideration.

*This policy was ratified by School Council in June 2017
All policies are available at <http://www.skipp.vic.edu.au/about/policies.html>*

References:

<http://www.workingwithchildren.vic.gov.au/> Working with Children