

Absence/Late Notes

If your child is late please fill in a late note or bring a signed note from home and pass it to the teacher on arrival.

If your child is absent please send a signed note with your child the day they return. If your child is sick for 3 days in a row please phone the office to report your child sick.

ABSENCE / LATE NOTE

Childs Full Name: _____

Grade: _____ Teacher: _____

Date: ____ / ____ / ____ OR

From: ____ / ____ / ____ to ____ / ____ / ____

Reason:

- Late Time of arrival _____ (111)
 Medical appointment / Illness (200)
 Holiday (804)

Signed: _____
(Parent/Guardian)

ABSENCE / LATE NOTE

Childs Full Name: _____

Grade: _____ Teacher: _____

Date: ____ / ____ / ____ OR

From: ____ / ____ / ____ to ____ / ____ / ____

Reason:

- Late Time of arrival _____ (111)
 Medical appointment / Illness (200)
 Holiday (804)

Signed: _____
(Parent/Guardian)

ABSENCE / LATE NOTE

Childs Full Name: _____

Grade: _____ Teacher: _____

Date: ____ / ____ / ____ OR

From: ____ / ____ / ____ to ____ / ____ / ____

Reason:

- Late Time of arrival _____ (111)
 Medical appointment / Illness (200)
 Holiday (804)

Signed: _____
(Parent/Guardian)

ABSENCE / LATE NOTE

Childs Full Name: _____

Grade: _____ Teacher: _____

Date: ____ / ____ / ____ OR

From: ____ / ____ / ____ to ____ / ____ / ____

Reason:

- Late Time of arrival _____ (111)
 Medical appointment / Illness (200)
 Holiday (804)

Signed: _____
(Parent/Guardian)